



**Orphan Well
Association**

PROSPECTIVE CONTRACTORS

REQUEST FOR INFORMATION

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1.0 **GENERAL INFORMATION**

1.1 **Orphan Well Association**

The Orphan Well Association (OWA) is a not-for-profit organization which operates under the legal authority of the Alberta Energy Regulator (AER). The mandate of the OWA is to manage the abandonment of orphan upstream oil and gas wells, pipelines, facilities and the reclamation of their associated sites.

1.2 **Confidentiality**

All information including specifications, design, drawings, documents and other data contained in the company's documents ("Confidential Information") shall remain confidential.

1.3 **Submissions**

Should your company decide to submit their company information to the OWA, any cost incurred in the preparation of the submission is borne solely by the submitter. The OWA reserves the right not to be contacting every company that submits their company information.

Please submit the company's information to:

Email: OWA.Admin@Orphanwell.ca

1.4 **Safety Management**

The OWA has a Health, Safety and Environment or HSE Policy which outlines our expectations for contractors' responsibility for safety. Contractor companies are to as a minimum follow the OH&S Regulations and Code as well as:

- Hold a valid COR or SECOR certificate;

2.0 **COMPANY PROFILE**

2.1 **Company Information**

Company Legal Name: _____

Canadian Address: _____

City: _____ Province: _____ Postal Code: _____

Phone: _____ Website: _____

Length of time in business: _____

Number of core customers: _____

Number of employees: _____ No. of contract personnel: _____

Location of company offices: _____

2.2 **Contact Information (person responsible submission)**

Name: _____

Title: _____

Phone: _____ E-mail: _____

Date: _____

2.3 **Safety Information**

The OWA would request that the company's Certificate of Recognition Audit Score, and Total Recordable Injury Frequency (TRIF) for the past 2 years.

3.0 **PRICING SCHEDULE**

For contractors, please submit a pricing schedule for your products/services.